

# Bowling Green



## Technical College

### KENTUCKY COMMUNITY AND TECHNICAL COLLEGE SYSTEM VACANCY POSTING NOTICE

#### DATE OPENED

October 2, 2007

**WORKING TITLE:** Machine Tool Instructor  
**MINIMUM SALARY:** \$34,350. (Minimum Annual Salary under 10 -Month Contract)  
**JOB LOCATION:** Bowling Green Technical College – Main Campus

**BRIEF JOB DESCRIPTION:** Plans and carries out instruction and instructional activities and prepares learning materials for special study. Provides instruction in both theory and practice in Machine Tool Technology. Prepares lesson plans and maintains records and reports on students' attainment and progress. Maintains order and discipline. Keeps abreast of technical changes in the field and keeps program updated. Participates in professional development activities to improve teaching skills and technical expertise in the area taught. Provides follow-up services to assist in student placement, improve courses of instruction, and promote public relations. Serves on committees as required and may be required to teach evening or weekend classes as the need arises. Other duties as assigned by supervisor.

**MINIMUM REQUIREMENTS:** Bachelor's degree and two years of related work experience (or) Associates Degree and 4 years related. All applicants must meet licensure requirements of the occupation.

**APPLY:** Please send completed application to:

**Sherri Forester**  
**HR Director**  
**Bowling Green Technical College**  
**1845 Loop Drive**  
**Bowling Green, KY 42101**

Applications must be received by **October 15, 2007 or until filled** to be considered for an interview. Applicants will be notified if selected for an interview. Applications may be obtained from Ms. Sherri Forester at the following address and telephone number: BGTC, 1845 Loop Drive, Bowling Green, KY 42101 (270) 901-1115 or from the KCTCS.edu website.

***EQUAL EDUCATION AND EMPLOYMENT OPPORTUNITIES M/F/D***  
***Women and Minorities are encouraged to apply.***